

W21N0954 Terms of Reference for Extension of ISO/IEC 19770-3 Software License Entitlement Tag Other Working Group

1. These Terms of Reference are for an 'Other Working Group' ('OWG') which reports to ISO/IEC JTC1 SC7 WG21 and which shall have primary responsibility for completing a draft of ISO/IEC 19770-3 Software Entitlement Tag ('Standard').
2. The Convener of the 19770-3 OWG ('Convener') shall be John Tomeny of Sassafras Software Inc. who is a member of WG21 as appointed by itSMF.
3. Participation in the 19770-3 OWG shall be open to the following:
 - All members of WG21 who have signed this Terms of Reference document.
 - Any other individuals considered to have relevant expertise by the 19770-3 OWG Convener. To the extent that these individuals are appointed by national delegations or by liaison organizations (A or C), they shall be considered full members. Others shall be considered observers. However, all individuals whether members or observers may participate fully in the activities of the OWG. National delegations shall be informed of the names and affiliations of individuals from their respective countries who are participating as observers. Individuals participating as observers shall be encouraged to find ways of becoming formal members of WG21 in the longer term, but this shall in no way be a prerequisite for participating in the work of the OWG.
 - OWG membership composition: The Convener of the OWG shall agree on the final composition of the OWG with the Convener of WG21. All members of the OWG will be required to remain active and contribute meaningful content to the Standard in order to maintain their membership status.
4. WG21 entrusts the editing and development of the draft standard to the OWG, and that anyone in WG21 wishing to participate in its development should join the OWG to contribute. In particular, it is not intended that any development or editing should be done purely within WG21.
5. Copyright in all drafts of the Standard shall be held by ISO/IEC. All content submitted for inclusion in the Standard shall be subject to WG21 resolution #W21N0853.
6. It is recommended that the work of the 19770-3 OWG shall be publicized as widely as practical for the purposes of encouraging participation or review by as many relevant experts as possible, including in particular from as many software manufacturers as possible.
7. The names and contact information of all members of the OWG shall be openly shared within the OWG subject to members' acknowledgement that such information shall be used for committee purposes only.
8. In accordance with the JTC1 Directives, the OWG exists between meetings of WG21. This OWG is intended to complete its next phase of work in time for the Niigata, Japan Plenary meeting in May 2010. WG21 may further extend its remit at that time if considered appropriate.
9. The Convener shall be able to organize working in such ways as considered appropriate, including physical meetings, conference call meetings, and other forms of electronic working. There shall be no minimum period of notification for calling a meeting of the OWG except that reasonable care should be taken to obtain consensus of OWG members on scheduling meetings.
10. The main work expected to be completed is the following, although this is subject to revision by the OWG:
 - Review use cases and complete supporting taxonomy
 - Work with software manufacturers to define common licensing models to be supported
 - Create a taxonomy (schema) for the license entitlement data tag
 - Build an implementation guide
 - Finish the draft alignment with other Standards
 - Provide a framework and criterion of measurement for creating unambiguous definitions of entitlements
 - Define conformance details and scoping requirements
 - Generate an XML schema definition for entitlement tag creation
11. The OWG shall conform to the requirements of the ISO/IEC/ITU Common Patent Policy.
12. In the event of any problems or omissions in these Terms of Reference or in the activity of the 19770-3 OWG, in the first instance reference shall be made to the Convener of WG21. The Chairman of SC7 shall have final say.
13. Anyone who wishes to participate in the activity of the OWG is required to sign the following declaration before being able to participate:

The undersigned wishes to volunteer for participation on the ISO/IEC 19770-3 Other Working Group ('OWG') to participate in developing the draft of ISO/IEC 19770-3 Software Entitlement Tag standard ('Standard'). By signing this document, I acknowledge the Terms of Reference specified above. I also acknowledge that ownership, including copyright, of all work products generated by meetings and/or independent work related to the development of ISO/IEC 19770-3 Software License Entitlement Tag will be exclusively held by ISO/IEC. I acknowledge that I have the right to contribute any of the ideas and/or content that I include in the work product.

Name: _____ Date: _____

Signature: _____